

BERHAMPUR UNIVERSITY
BHANJA BIHAR, BERHAMPUR – 760 007, GANJAM (ORISSA)

No. 11191/Admn-I (TE)

Date: 07.12.2011

ADVERTISEMENT

Applications in prescribed form (five copies) are invited for the post of **Field Assistant (UR) (Lien vacancy likely to be regularized), Department of History, Berhampur University.**

The prescribed application form and the instructions can be downloaded from the Berhampur University Website www.bamu.nic.in. The filled-in application with all enclosures should reach the undersigned on or before **06.01.2012**. The applications received after the above date shall not be considered.

Sd/- B.P.Rath

REGISTRAR

BERHAMPUR UNIVERSITY
BHANJA BIHAR
BERHAMPUR – 760 007, GANJAM (ORISSA)

GENERAL INSTRUCTIONS AND DETAILS OF QUALIFICATIONS, EXPERIENCE, SCALE OF PAY, ETC.
PERTAINING TO ADVERTISEMENT

No. 11191/Admn-I (TE)

Date: 07.12.2011

I. Details of Vacancy

Post	Department	Category & No. of Vacancy	Scale of Pay
Field Assistant (Lien vacancy likely to be regularized)	History	UR – 1	Rs. 9300-34800/- + Grade Pay Rs. 4600/-

II. Qualification:

Field Assistant (History): (i) The candidate should have a M.A. in History (from a recognized university); (ii) Candidates with M.Phil./Ph.D. in History will be preferred.

III. General Instructions:

- (a) The prescribed application form can be downloaded from the Berhampur University Website **www.bamu.nic.in**. The candidates submitting the application must pay the prescribed application fee i.e. Rs. 1000/- (Rs. 750/- for SC/ST) in the form of Bank Draft in favour of **Comptroller of Finance, Berhampur University, payable at SBI, Bhanja Bihar (Code: 2107)** along with the filled-in applications, failing which their application shall not be considered.
- (b) Applicants for the above posts should submit **five copies** of the applications duly filled in along with copies of the academic certificates and mark lists (**five copies each**) so as to reach the undersigned on or before **06.01.2012**. Applications received beyond the last date will not be entertained under any circumstances.
- (c) **One** set of application may be forwarded through proper channel/with NOC from the employer those who are already in service. **Four** other copies may be sent as Advance Copy. In case the application is not received through proper channel/with NOC by the time the University decides to issue Call Letters, the candidate shall not be called for interview.
- (d) Selected candidate will be required to join within **15 days** from the date of issue of the appointment order unless otherwise specified or permitted. However, under no circumstances extension of time for joining shall exceed **30 days** from the date of issue of the appointment order.
- (e) No TA will be paid to the candidates for appearing at the interview. However, SC/ST candidates will be paid TA as per ORV (Orissa Reservation of Vacancies of Posts and Services) Rules.
- (f) Age limit for appointment in the above posts shall be the same as applicable to State Government servants. However, the upper age limit may be relaxed by the appointing authority in deserving cases.
- (g) Candidates must have passed the High School Certificate or an equivalent or any higher examination with Oriya as a language subject or must have Oriya as a medium of examination in non-language subjects at H.S.C. or equivalent examination.
- (h) The posts will be governed by the New Restructured Defined Contribution Pension Scheme as introduced by the State Government in F.D.O.M. No. 30132/F dated 13.7.2006. However, persons selected for the posts mentioned above will be covered under the old pension regulations, if they are already covered under the old pension rules.
- (i) Persons coming from other institutions/organizations shall have to pay towards prorata pension, gratuity and unutilized leave contribution if the same are not paid by their previous employer as per rules.
- (j) The employees recruited must have to stay in the University Quarters on the campus.
- (k) The University reserves the right to call only selected candidates as decided by it for interview. It may also conduct a Written Test as decided by the University and candidates qualified in the Written Test will be called for Interview. The University also reserves the right to fill-up or not to fill-up the above advertised post.

REGISTRAR



BERHAMPUR UNIVERSITY

BHANJA BIHAR, BERHAMPUR – 760 007
GANJAM (ORISSA)

APPLICATION FORM FOR THE POST OF _____

PHOTO

(The entries in this form should be made in English by the candidate in his/her best handwriting. If the space under the hearing below is inadequate, information may be given in a separate sheet and attached to the form. Application incomplete in any respect will not be entertained)

Demand Draft No. & Date: _____

Name of the Bank and Place: _____

Advertisement No. & Date: _____

1. Full Name of the Candidate
(in Block Letters) _____

2. Father's Name: _____

3. a) Marital Status: _____

b) If married, whether he has more
than one wife living: _____

5. In case of Married Woman,
Name of Husband: _____

6. Permanent home address: _____

7. Present Address in full
(with PIN Code): _____
(Any change should be reported at
once to the Registrar, Berhampur
University, Bhanja Bihar,
Berhampur – 760007).

8. Contact Telephone/Mobile No: _____

9. Date of Birth
(as per HSC Certificate or
equivalent) _____

10. Sex (Male/Female): _____

11. Nationality: _____

12. a) Candidate's Mother Tongue: _____

b) Other Languages Known: _____

13. Whether Scheduled Caste/
Scheduled Tribe
(If yes, certificate in support thereof
from the competent authority
should be enclosed):

YES/NO

Put a (✓) Mark

SC	ST

14. Academic qualification:

(Examinations passed from Matriculation/Higher Secondary onwards to Doctorate degree), etc. full and exact details must be given. A copy of the certificate and mark sheet of each examination attested by a Gazetted Officer should be attached to this application).

Examination or degree passed	Name of the Board/University	Subjects taken	% of marks obtained	Total marks/ Maximum marks	Year of Passing
High School/HSC					
Intermediate/ Higher Secondary Examination					
Bachelor Degree					
Bachelor of Education					
Post-Graduate					
M.Phil.					
Ph.D.					
Others					

15. Whether employed in any Government or Non-Government Office/University/Corporation/Local Body, and if so, full particulars thereof (Administrative/Other experience, if any, providing the proof of experience from the authority)

Name of the Institution/Department/ Organization	Designation	Nature of the Post	Nature of assignment	Period (give date)		Remarks, if any
				From	To	

16. a) Name of the present employer and organization (if employed): _____
- b) Present employment details: _____
- i) Post held: _____
- ii) Date of appointment: _____
- iii) Whether permanent/Temporary or on probation: _____
- iv) Whether State/Central Government/PSU/Private/any other: _____
17. a) Have you ever been subjected to any disciplinary action, as a student and/ or as an employee? _____
- b) Have you ever been dismissed/ suspended from service/ employment, if so please specify: _____
- c) Do you have any police record? If yes, give details: _____
- d) Whether any court case pending against you? If yes, give full details: _____
18. If appointed, when can you join the post: _____
19. Any other information: _____
20. Furnish the list of documents enclosed to the application:
- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

DECLARATION

I solemnly declare that the entries made in this form are true to the best of my knowledge and belief.

Place:

Signature of the candidate

Date:

(in full)